



The John Fisher School Sixth Form

Romans 2:6 God will “repay each person according to what they have done.”



Summary:

- GCSE Results Collection takes place in the Sixth Form Common Room (downstairs)
- Sixth Form Enrolment to take place in the Sixth Form Study Area (upstairs)
- Students eligible for “A pathway” to be directed to fast-track enrolment lane
- All other students to be processed on first-come-first-served basis in their allotted time
- Full details of entry criteria can be found in the online prospectus
- Students wishing to make changes to their application, must check the Sixth Form prospectus first before enrolling
- Please note that the process can close at any time if capacity is reached

Order of Processing

All applicants will fall into one of the three pathways below. Each pathway is processed in turn. Students of a pathway must ensure they arrive at their stated time, otherwise they will be processed with the subsequent students. Once capacity is reached, the enrolment process will be stopped. This could take place at any time. The processing order and times are as follows:

Order of Processing

A. GCSE Results Day 8.30am - 10.30am

JFS Y11 students who applied before December deadline

B. GCSE Results Day 10.30am - 3pm

External students with a formal offer letter and/or those from a local partner school (*this will have been clarified by your school before December*)

C. Day After GCSE Results Day 9am – Midday (or by appointment the following week)

All other students



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Enrolment Pathways:

	Has the applicant secured a 4 in English* & Maths?	Has the applicant provided a satisfactory reference*?	Does the applicant wish to make changes to the intended subjects of study?	Does the applicant meet the subject entry criteria for at least three* options?	Has space been confirmed* on that course?	
A						Formal Enrolment Confirmed
B						
C						
	<i>*English Literature or Language.</i>	<i>*Direct email from previous Head of Year/ SLT Teacher/ Head-Teacher.</i>	<i>*This would involved removing any subject from your original application (if made).</i>	<i>*Three singles, one double and one single or one triple.</i>	<i>*Provisional until end of the following working day. Becomes formal offer if not contacted in writing.</i>	



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Clarification for Applicants Whom...

Wish to make Changes to their Original Application:

Any student who makes changes to their original application will be offered a provisional place at the John Fisher School Sixth Form. This means that their place will not be confirmed until the end of the next working day (after they have enrolled). This is to ensure that there is space for the student on the course they have changed to, after we have honoured the spaces of all original applicants. Should there be an issue, the student will be contacted in writing. If the student does not hear from the John Fisher School before the end of the next working day, their provisional offer automatically becomes a formal offer of enrolment.

Wish to Enrol Without a Confirmed Reference:

Any place at the John Fisher School Sixth Form is dependent upon the receipt of a satisfactory reference from your previous school. This must be sent directly to the Director of Sixth Form and should be written by your previous Head of Year, Head-Teacher or a member of your school's Senior Leadership Team. Your enrolment will not be confirmed until this has been received. References given by applicants and/or parents will not be accepted.

Are not Able to Attend in Person on GCSE Results Day:

Virtual enrolment and/or enrolment by proxy is not possible. All students must be there in person to secure their place. This was outlined on our website when applications opened. Those unable to attend in person will be processed after all other students, if space remains. This will require an appointment which will need to be booked directly with the Director of Sixth Form. Please email d.jackson@johnfisherschool.org to do so.

Failed to Secure a 4 in Maths and English but Plan to Appeal:

Students who fail to secure a 4 in Maths and English but believe they may do so upon a successful appeal, will be able to provisionally enrol on the assumption the appeal will be successful. Their offer will, however, be withdrawn if the appeal returns unsuccessful. It is advised that such students continue to make other arrangements/applications for September. These students will not be able to start their induction until a formal outcome is received from the exam board and shared with the Sixth Form Admissions Team. The cost of any appeal will need to be covered by the applicant.

Failed to Secure the required Grade for a Chosen Subject but Plan to Appeal:

Please refer to the above answer. The difference in this situation, however, is that students will still be able to enrol in the Sixth Form (assuming they have a 4 in Maths and English), but would need to opt for another subject. Such students will be enrolled on the assumption of an unsuccessful appeal, but will be given first reserve status on joining the subject in question following the outcome of their appeal. In the event of an unsuccessful appeal, these students would be treated the same as the students in the next scenario.

Failed to Secure the required Grade for a Chosen Subject by One Grade but do not Plan to Appeal

Meeting the criteria stated in the prospectus is the only automatic entry onto any course. For those who narrowly miss out (by a single grade) there may be flexibility if there is space on the course after all places are filled. In such event, departments will set reserve criteria to ensure the remaining places are offered to those most suitable for the course in a fair and consistent manner. Applicants in this scenario will be asked to enrol onto three courses for which they have met the entry criteria, and will also be offered the chance to be listed as a first-reserve for the subject in question. Once enrolment is completed, subjects with availability will offer the remaining places to those students who narrowly missed out in order of those with the strongest reserve criteria. Students will be offered the chance to swap onto these subjects no later than the end of September.