



Minutes of the Governing Board Meeting – Part A
Held on 3rd December 2025 at 5.30pm
At The John Fisher School

Governors:- Mr A Theobald (AT) Ms G Grabowski (GG) Mr D Fox (DF) Mr P Hall (PH) Mr N McEvilly (NM) Dr A McGowan (AM) Father F Murphy (FFM) Dr T Newman Sanders (TNS) Mr A Tierney (ATi) Mrs J Cole (JC) Mrs N Walsh (NW) Ms S Nasser (SN) Mr T Richmond (TR) Mr R Teague (RT)	Foundation Governor - Chair Foundation Governor – Vice Chair Foundation Governor Staff Governor Foundation Governor Foundation Governor Foundation Governor Foundation Governor Foundation Governor Parent Governor Parent Governor LA Governor Co-opted Governor Headteacher and Ex-Officio	Present Present Present Present Absent Present Absent Absent Present Present Present Present Present Present Present
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Attendees (non-voting) Mr P Bennett (PB) – Deputy Headteacher
Mrs S Lovelock (SL) – Deputy Headteacher
Mr D Mawer (DM) – Assistant Headteacher, Designated Safeguarding Lead (item 7)
Mrs Y Epale (YE) – Diocese Observer
Mrs J Beeson (JB) - CEP Governance Clerk

	Welcome and Opening The Chair welcomed everyone to the meeting. RT opened the meeting with a prayer.	
1	Apologies for Absence Apologies were received from NM, TNS and FFM, these were accepted. The meetings were confirmed to be quorate. There were no declarations of interest raised in respect of any agenda item.	
2	Minutes of the meeting of 1st October 2025 The Chair said he was taking the minutes as read, there were no further questions or comments. DECISION: Governors agreed that the Part A and B minutes of the meeting held on 1.10.25 were a true and accurate record of the meeting. <u>Update on Actions:-</u> 2.1 24/25 – 1: carried forward. 2 – CAT update, agenda item 7. 3 – 6 th form uniform, agenda item 6 2.2 25/26 – 1: Clerk to send email reminders to governors with outstanding compliance paperwork – carried forward.	



	Other outstanding actions – completed.	
8.	Safeguarding update (presented by DM – report previously sent) <i>It was agreed this agenda item would be discussed first to allow DM to leave afterwards.</i> 8.1 DM advised that in addition to the report which had been circulated, there was further data to share regarding the numbers of pupils falling into the higher risk categories increasing. He gave the breakdown of pupils with Child Protection Orders, Child in Need status and Looked after Children. 8.2 DM also advised governors that the new Ofsted framework places an increased requirement on the governors to be able to demonstrate suitable challenge regarding safeguarding measures and also to be able to evidence their understanding of safeguarding and how to monitor it e.g. that they are aware of students being comfortable approaching staff about concerns and how the school is managing those concerns. He confirmed that staff remain very proactive in many areas and the culture is to promote over-reporting in that they prefer to err on the side of caution, rather than things are missed. 8.3 The reporting system – My Concern – creates a documented process. He gave the breakdown of reports since the beginning of the Autumn term – September 38 (up by 15%), October 36, November 50 and December 4 (only 2 days of the month, so in line). The main category reported falls under social, emotional, health and wellbeing (30 reports); more risk-taking behaviours have also crept in, but staff are very observant and these are being picked up. The areas where there is more work to be done is with injury being left unchallenged and staff are being made aware about following the process and being always mindful of the process. Another area they are working on is with regard to registers at each class to ensure children are all in class. A governor asked who completes Concern reports? DM confirmed that all staff on the school's payroll (i.e. everyone other than cleaning staff who are contracted in) can add reports, but everyone has different levels of access based on their role within the school. A governor asked if everyone receives the same training on My Concern? DM confirmed they did. A governor asked about the way to avoid individual judgement calls as to whether something went onto My Concern? DM agreed there would always be different people's perceptions, therefore this is why they are encouraged to over-report and then it is for the DSL to check and decide on a course of action. A governor asked about how things are managed if a pupil expressed suicidal thoughts, given the changes in staff and first aiders? The governor added that given the distressing nature of this type of safeguarding area, it was important to support the staff member too. DM confirmed that all staff are trained how to take a disclosure, but there are also staff like the educational wellbeing practitioner and mental health lead who are trained for these areas. The governor asked if there was supervision for those staff?	



	DM said there was nothing specifically for them, however the school bought into a workplace support scheme to assist all staff.	
8.4	Student Voice (SV) – DM advised governors that the new RHSE framework has a slightly different focus especially regarding e-safety. Therefore, the school is capturing SV to re-engage around those changes and how to improve it. The E-Safety Policy still needs updating and will be ready by the summer after they have consulted.	
8.5	With regard to the Anti-Racism Policy, DM advised that there is still a sticking point with getting information and data out due to the change of the school's system from SIMS to Bromcom so there has been some lost precision in that the data is not broken down into categories. Therefore there is work being done on how they can do this effectively within Bromcom. Champions of Change – there are 8 staff undertaking anti-racism training, so as to enable them to understand better how to cope with issues when they arise and how to minimize them occurring. This will all feed into the new policy.	
8.6	Child on Child abuse – these can be subdivided into categories and is supported well by the behaviour management system and with thorough follow-up. There is a clear process and also the ability to identify any trends.	
8.7	Governors' statutory responsibility – DM advised that for the governors, safeguarding training is now statutory and will have to be evidenced. There is also the requirement to evidence suitable challenge, therefore governors have to be well informed on the areas of safeguarding. The Vice Chair of Governors (VCoG) added that at a recent Ofsted inspection she had attended, the inspectors need to be clear on how governors monitor and evaluate the school's safeguarding. She added that it was statutory for there to be at least one member of the board, but preferably more, with Safer Recruitment training. Ofsted indicates that best practice for this to be renewed every 2-3 years, although the local authority advises every 5 years. There is also a requirement for the Safeguarding governor to meet with the Safeguarding lead, including for them to check the Single Central Record (SCR) is correct. DM confirmed that the new staff were all on the SCR and that JC (Safeguarding governor) met with Michelle who maintains the SCR. A governor asked if it would be a good idea at every FGB to record that the SCR had been checked that term? The VCoG said it was for the Safeguarding governor to do that. A governor asked about the recording of relevant training received in other workplace settings to be sent to NW as governor responsible for CPD? She asked if it would be possible for NW to give an update on what compulsory training was outstanding? The VCoG said that at the last FGB, that YE had delivered safeguarding training for all the governors. NW confirmed that she received certification and confirmations for different governors and keeps a record of these on a database. She added that YE's training had also included slides which were sent round after the meeting in October. She asked if all governors (both those present and those who received the slides but were not present) would email her to confirm they had read and understood the content and their responsibilities as governors. There was discussion around whether setting up a centralised Google Sheet format which everyone could access to confirm their understanding	



	would be a workable method. It was decided for the time being, emailing NW with certification of any training and also emailing to confirm understanding, which she would then record, would be the most workable method – ACTION.	1A.
	YE advised that some schools email their training certificates to the clerk to be held centrally and this is therefore also in the minutes.	1B.
	The Chair of Governors (CoG) asked all governors to send certificates to both NW and JB – ACTION.	
	A governor asked with regard to those not present for the training if there was anything other than the slides?	
	DM advised that the National College provides a 2 hour on line course which could be used as back-up.	
	YE agreed that she was happy to do an online course for those people if they wished – they would liaise with each other – ACTION.	2.
	NW agreed that she would email those governors for whom she had no confirmation of certification for the safeguarding training – ACTION.	3.
8.8	DM advised that with regard to staff conduct and allegation management, they currently have a manual system, so are looking to move to and online rather than paper-based format. Only RT and DM have access to this report and it will mirror the format of My Concern.	
8.9	The CoG asked how many mental health first aiders were trained and whether the school plans to replace any who were among the staff who have left this year?	
	DM advised that last time the training was free, but this time would not only cost for the training but also for covering the 2 days the training takes for any staff sent. Of the 14 originally done, they are now down to 6-7 staff.	
	A governor asked if there was merit in a staff member training to do the 'Train the Trainer' course to deliver it?	
	Another governor said mental health training had to be delivered by a professional in the field, it was very intense and emotionally challenging and would not be suitable for somebody just with Train the Trainer.	
8.10	A governor asked if the board members were expected to have Prevent training annually?	
	DM confirmed this was an annual requirement. He suggested that the Home Office course or the National College course would be suitable. He agreed to send the link for the Home Office course Prevent duty training - GOV.UK and it was agreed that to align with the general school requirement, governors would complete this before Easter – ACTIONS.	4A / 4B
	A governor asked how many courses are mandatory for governors?	
	NW confirmed it was Safeguarding and Prevent.	
	The VCoG added that Safer Recruitment was statutory for those involved in staff recruitment.	
	The CoG thanked DM. (DM left the meeting at 6.10pm)	



3.	Headteacher's Report (report previously distributed)	
3.1	RT said he would take the report as read. He advised there would be some overlap with the committee reports later in the meeting. With regard to admissions, applications had gone up by 3 and they expect there will also be some late applications. He feels this is positive in the context of local trends in secondary school applications. However, it is the proportion of first preferences which is relevant and he said this underlines the need to do more marketing and for this to part of someone's job description. It had been discussed at the TL&S meeting about the individual primary schools and he had since looked into the data. The patterns are all positive in that they are either static or going up, except for pupils from Regina Coeli which have dropped significantly. As a result he plans to speak to the headteacher to establish why she believes this is e.g. due to their demographics and explore the reasons more thoroughly. With regard to the structure of the admin for marketing, RT gave the breakdown of numbers at the Open Days in the summer and the ratings given by those attending (none lower than 7/10). A governor asked how they captured the feedback from open events? RT advised this was done with a QR code leading to a Google Form, but they are also looking at other ways. However, they need someone to do more marketing. A governor commented about the fact only 43% were from Sutton schools. RT summarised that it was about marketing and also making it a better school so that parents opt for it. The VCoG added that they would like to get the diocese to support them in getting a new build and to future-proof the school. This would market the school better. A governor agreed that when looking at the league tables, after the grammar schools it was Harris with their new facilities who attracted the higher numbers of pupils. RT agreed that the site had fallen behind compared to many other Sutton schools. However he advised there had been £700K spent by the diocese on the site this year, but there remains so much to be done.	
4.	Committee reports	
4.1	Resources committee (presented by ATi) – the in year deficit by the end of 2026 will be £288K, however moving into 26/27 the school will move to an in year surplus of £34K, 27/28 of £239K and 28/29 of £271K. He cautioned that whilst moving out of deficit the school still have a high ratio of the budget spent on staffing 83% whilst the LA recommends this should be between 75-80%. Over a period of time they will continue to look at this, but the school has a high proportion of staff on the higher pay scale.	
4.2	The governors' fund has around £100K after the 10% paid to the diocese for the developments being done.	
4.3	School Space – between June/Oct 25 the income was £18K and will total roughly £22K by the end of the financial year. The school has never had this revenue. It must all be spent on the school so the committee has asked RT what project were paid for by this.	
4.4	The £700K spend by the diocese has included a lot of jobs e.g. the staff room, hallway, carpeting,	



	toilets (23 gender-neutral) and new toilets to go into the 6 th form in January. There is more to do, but it is a good start.	
	The CoG asked that thanks were sent to the diocese for these funds which are very appreciated – ACTION.	5.
4.5	Contracts next year to be reviewed are cleaning, catering and grounds maintenance.	
4.6	Utilities – all gas and electricity meter contracts have been combined into one contract to start from 1.10.25 rather than randomly across the year. They have been able to save a lot of money by doing this. Gas in 23/24 cost £106K and in 24/25 has been reduced to £70K of which £30K is for the chapel; electricity in 23/24 cost £71K and has been reduced to £60K in 24/25. <i>(YE left the meeting 6.30pm)</i> A governor asked how long the contract was with School Space? ATi advised it was for 3 years from April 25. The governor asked if this could be linked with the marketing role? RT advised that a new Facilities Manager will start in January 26 and this will also be part of his role.	
4.7	Termly meeting with the LA – the CoG advised that they will hold this meeting on 9.12.25. to give an update on how the accounts are going. The new DFO and working with SMS has been transformational. They now know that they have the correct figures and will be advising the LA of the progress. Whilst this means there is a deterioration in the forecasts given, they now can speak with confidence. RT advised that the deterioration is due to the modelling of the staff pay rise. The CoG added that this affects all schools but now it means that JF does not ‘stick out like a sore thumb’. ATi also added that while 75% of London schools are in budget deficit, JF is moving into surplus. A governor asked with regard to utilities, whether now that all are under the one contract umbrella was there the opportunity to speak to the company about a solar panel contract? ATi confirmed that the DFO is looking at this and also into other available grants. Solar was also brought up with the diocese last year. He agreed it would be transformational if they could do this.	
4.8	Teaching, Learning and Standards committee (presented by GG) – the summer results at KS4 and KS5 had been reviewed by the committee with analysis presented, identifying an upward trajectory. The committee had sent thanks and congratulations to all the staff and RT for leading this improvement. There was a list of policies which had been reviewed. She advised governors that all those which concerned terms and conditions had taken months due to negotiations with the unions.	
4.9	Admissions committee (presented by SN) – the categorisation meeting has been postponed to 11.12.25. but they held the admissions meeting to look back over the last year and forward to the next.	



4.10	Applications for Sept 25 Y7 admissions totalled 477 including 10 late applications. There were 176 offers; 4 EHCPs which rose to 13; 74% of those offered were Catholics which was an increase on last year. There were 3 requests for appeal of which 2 went ahead; of these 1 succeeded and one was denied. The committee discussed the appeals because the Admissions Policy category B (which related to a sibling of a non-Catholic pupil) whereas a sibling for a Catholic pupil has priority. It was deemed to be unfair to not have the sibling criterion for non-Catholic applicants/pupils. A governor queried whether this change had to be consulted on? RT said he would contact the diocese as to whether consultation was required – ACTION. SN advised that the appeal which was denied was due to the reason being for SEND but there was no EHCP supplied or other evidence at the time of application. The committee agreed that the school needs to see evidence with the application. The policy was amended based on the requirement that exceptional needs have to be made known to the school at the time of application. Pay Committee (presented by AT) – there were 5 applications from teachers to move to the upper pay scale, 4 of these were recommended by RT and these were approved.	6.
5.	CSI report feedback (<i>documentation previously distributed</i>) RT said he would take the report itself and the companion document as read. The latter was to highlight the factual comments and things to be done. Taking the 3 sections of the report, he highlighted:- 5.1 Catholic Life and Mission – in this section there is work to be done in Catholic social teaching, it was awarded a 3 grade overall. 5.2 RE – whilst the department last year nearly collapsed due to the staffing circumstances, this year with a new Head of Department it was on the up. The work being done by the new Head of RE Martin Smith was recognised and given a 2 grade, which RT felt showed what Martin Smith had accomplished. 5.3 Collective Worship – the school had done a lot in this area, so they were disappointed in the way the report was phrased. Katie and the Chaplain have done amazing things with prayer, reconciliation and masses. The report made criticism that they were not making use of all the other prayer spaces, just the chapel. The report also referred to coming up from a 4, however RT pointed out to governors that this was never a recorded grade, more something which was the mock inspection/health check which was done in January 24. Then it was talking about the improvement on 2019 and was positively worded. As a result, RT said they would like to get the inspectors back into school this time next year and they feel confident they can get this up to 2 by next year. However, he commented there was some useful advice in the inspection feedback to drive improvements and this helps the school push for a higher bar. The CoG added that this inspection was under the new framework, whereas the 2019 one was under Section 48 and not related to the Ofsted framework. Now there is the national Catholic schools' inspection format which is completely different to the previous format. They had a supportive letter from Angela Cox. The report is on the website and in the newsletter with an action plan from RT. He suggested the governors invite the Chaplaincy team and Martin Smith to the March meeting to outline how they are progressing with the action plan – ACTION. A governor queried whether inviting the inspection team back in next year was to what end - advisory	7.



	or a full re-inspection? The VCoG confirmed it would be RT's decision if they did this and was an operational decision. A governor felt this might be a gamble. RT agreed they would not know the outcome but they feel they will be on strong ground and from the marketing point of view it would be valuable. A governor asked if a re-inspection would cost the school? RT said he would check this factor – ACTION. A governor commented that on reading the report, it had acknowledged things were in place, so he could not understand how they came to their conclusion; however on re-reading it, he felt the key thing was could the pupils articulate the impact on them of being in a Catholic school? It was about Christian formation of the boys and they needed to be able to articulate this better.	8.
6.	Sixth form uniform including feedback of parental survey (<i>report previously distributed</i>) RT summarised that the governors had previously discussed the blazer/tie versus a business suit which had led to a parental survey. Overall the parents were divided and there were some sensible objections, many referring to it was more about wearing the uniform well. On balance they feel it not the time to make this change which is not necessary now. They will revisit it in a year or 2. One element was because the grey shirt is more expensive than a white one. However, the boys already have the white one from Y10 and RT likes the fact there is a visible difference at KS4. Hence, they are looking at trying to achieve this with different things e.g. lanyards (however, it was due to the expense they did not reintroduce these).	
7. 7.1	Future proofing the school, including update on Academy Trusts The CoG advised the governors that RT had talked with Michael Feely the new CEO of Sancta Familia (SF). Whereas previously it had been advised that all schools would have to become part of a MAT in the next 2 years, the pressure had eased because whilst it was going to be government policy, the White Paper had never become law and the current government does not have a specific policy regarding this. Being an LA maintained school has been to JF's benefit because of the funding. Also due to academies getting their funding directly from the DfE, therefore the calls on the diocese funds had been spread less thinly for VA schools, so JF had received far more than otherwise might have been the case. As SF is the most obvious CAT to join because it is the local South West London option, but it would be sensible to invite in presentations from at least 2 CATs. He proposed that they ask Michael Feely to come to speak to the board before Easter but at a separate meeting, not the March FGB, as they need to look at the matter in some detail therefore it should be the only item of business. The VCoG proposed they needed at least one other to have a good comparison e.g. St Benedicts (SB). A governor advised that SF had presented at St Aidan's where he is a governor and he had specifically asked what the school gets for the 1% top-slice. The meeting had been productive. The CoG advised that JF would still have its debt to the LA and it would become the responsibility of whichever CAT. The VCoG advised that the diocese had said they would not allow a school in deficit to go into a CAT, they are a business and so there needs to be discernment in choosing.	



9.	Policies for ratification	
9.1	Behaviour Policy - RT advised that the Behaviour Policy was not quite yet ready for approval but he asked that they discuss it and then he will circulate it in the next 10 days. SL advised there are 4 material changes they are proposing:-	
9.2	Punctuality in the morning – she said that procedurally they could do more to tighten this up. This included having a late procedure using Bromcom, with members of SLT on the gate to help to gauge if the reason for late arrival is genuine e.g. problems with transport affecting multiple children. There would then be a morning line-up for every year group. This is a good mechanism to bring home the culture and enhance moving into a different mode of 'being at work now'. This will aid the role of the form tutor and allow them to focus on different areas e.g. praise publicly. They have spoken to the parents about this and most were positive. This will be very do-able and will give value to how to start the day. The boys will know that by period 1 they are ready to learn. A governor asked what is the current start of day format? SL said the boys line up for Mass and assemblies but it is not polished because they do not do them often enough. This will give consistency of what they expect from both pupils and staff. A governor asked her to describe what is involved? SL gave a breakdown of the procedure finishing with when they are dismissed from line-up, form time begins. A governor commented that most schools do line-ups. A governor asked what happened in bad weather? SL said that RT will decide whether it still goes ahead, but only takes 2 minutes so is not keeping the boys or staff out for long.	
9.3	2 hour detentions – parents had spoken out strongly about Saturday detentions and SL feels that instead same day detentions and the pastoral system align to be impactful. Currently they have 20/40/60 minutes detentions, but if they added to those it would mean missed learning time. Therefore, SL proposes introducing another sanction of 2 hour detentions on a Friday after school. The boys will be collected from their last lesson so they cannot miss it and it will hold them accountable. A governor queried whether this meant no Saturday morning detentions at all? SL confirmed this was the case, which would also be good for the staff. A governor commented it was only a disadvantage because of Saturday fixtures and the boys really want to play, so it has an impact on them. Another governor commented that they could still add that a feature of the Friday 2 hour detention would also be that they were not allowed to do the Saturday fixture.	
9.4	An Athlete's Charter - SL said these 2 previous comments aligned with this concept. It would relate to things like attendance, punctuality, uniform and other team values. She had worked to convince some of the staff why they need it to show that PE can have an impact on the child's whole life and understand that weight of responsibility, especially in a school like this which values sport so highly.	



	It would be a mechanism run by data on a monthly basis of 4 criteria. It would empower the pupils to decide where they sit. She has looked at which pupils this would affect. She has also done the data on other areas e.g. the choir but that would be tokenistic. She thinks it would be a big move but believes it will shift the understanding of the role of sport in the school and that it is to be earned not an entitlement. There was wider discussion around the point. A governor asked why an Athlete's Charter rather than for all to support this? SL said they are working to have carrots, and will be building it into things like trips and other things the pupils work towards. RT added that they recognise that extra-curricular elements are really important and they do not want to focus on denying things to those boys who would benefit from them. Sport is working for the overall culture and therefore it is to embed the importance of how good a person you are rather than how good you are on the rugby field. JF sport is strong enough to withstand it and to bring about a change in attitudes. A governor commented it had been also about a lack of a consistent approach. Zero tolerance sends a clear message.	
9.5	The VCoG proposed that 2-3 governors came into school in the Spring term to do a Learning Walk on behaviour. She said there are a lot of new staff and it is important as governors that the board knows how behaviour management is working and being supported - ACTION. A governor commented there are inconsistencies on how staff view behaviour and how they gauge behaviour and address it. There is also inconsistency between Heads of Year (HoY) on how they deal with behaviour and he feels this has to be sorted. SL agreed they were streamlining this and how behaviour points land, now there is no manual reflection, the data exposes the behaviour. There are things in place in the daily pastoral work and they have weekly meetings on how each HoY is dealing with behaviour. There are assembly programmes. There is a range of ways on how children they are managing is overviewed. A governor asked if the carrots will align with the Behaviour Policy and what was the timeline? SL replied they will tell the parents, present the data to the pupils and coaches and say if this was in place what would happen. She needs to timetable this with Mr Jones. The aim is for it to be a programme of success not just withdrawing things but how to respond positively. A governor asked if this would be linked with overall house-point activity? SL said that once it is structure and in place, she will report back. Governors expressed their support for this plan.	9.
9.6	Due to time constraints, the CoG asked RT and SL to bring the finalised policy to the board with these operational elements.	
9.7	RT said they wanted to launch the new Behaviour Policy from January 26. A governor asked whether they would first consult with the parents on the final policy?	



9.8	RT said he would check if this was a requirement but the CoG believed this not to be the case – ACTION. The CoG said the board is clear on what SL has outlined as amendments to the existing Behaviour Policy, they have all seen in and it is as a result of the parental feedback as a steer for the final draft. It should come to the TL&S committee in the Spring. DECISION – The governors agreed for the school to implement the revisions to the Behaviour Policy as outlined on an operational basis from January 2026 and the final document will come to the Teaching Learning and Standards committee on 4.2.26 for an update. Governor Visits Policy (<i>document previously distributed</i>). There were no questions or comments. DECISION – the governors approved the policy as presented.	10.
10.10.110.2	AOB The CoG referenced the link governor document he had previously distributed and outlined the breakdown of each category with 2 governors for each area, although other governors were always welcome to become involved in different areas as well, if they chose. He said he would send out a copy of this final breakdown for clarity – ACTION. Term dates (<i>document previously distributed</i>) – RT explained that as the only LA secondary school in Sutton we cannot align with the others. We cannot implement a 2 week half term break in the Autumn with the 190 teaching day per year requirement for non-academies.	11.
	FGB Meeting dates in the 2025/26 academic year - Tuesday 24th March 2026 @ 5.30pm - Wednesday 8th July 2026 @ 5.30pm	
	Closure of Meeting The Chair thanked governors for their attendance. The meeting was closed at 7.45pm by the Chair.	

Actions 2025 - 2026

No.	Action	For	Date	Comments	Status
Meeting of 3rd December 2025					
1A.	All governors to email NW to confirm their understanding of the YE safeguarding training slides.	All govs	a.s.a.p.		Open
1B.	All certificates of training to go to both NW and JB	All govs	As relevant		Open
2.	Any governor who was absent for YE's training to liaise with YE about doing an online session.	Relevant govs / YE	a.s.a.p.		Open
3.	NW to email those governors for whom she has no safeguarding training confirmation.	NW	a.s.a.p.		Open
4A	DM to send the Home Office Prevent link.	DM	a.s.a.p.		Open
4B	Governors to complete this online course before Easter 2026.	All govs	Before Easter 26.		Open



5.	Formal thanks to the diocese for the £700K for works being done/completed.	RT / AT	a.s.a.p.		Open
6.	RT to contact diocese on whether the Admissions Policy change requires consultation.	RT	a.s.a.p.		Open
7.	Invite Chaplaincy team and Martin Smith to the March meeting.	RT	24.3.26.		Open
8.	RT to check if there is a cost to re-inspection.	RT	a.s.a.p.		Open
9.	GG to set up Learning Walk on behaviour in the Spring term.	GG	Spring term		Open
10.	RT to check if the revised Behaviour Policy requires parent consultation.	RT	a.s.a.p.		Open
11.	AT to resend the link governor breakdown.	AT	a.s.a.p.		Open

Meeting of 1st and 22nd October 2025

1.	Governors reminded to send in their outstanding compliance documentation.	All	a.s.a.p.	JB emailed govs 6.12.25. - c/f 3.12.25	Open
2A.	Governors to email AT with their thoughts on link governor role allocations and deputies.	All	a.s.a.p.		Completed
2B.	AT to resend the final list of link governor/deputy allocations.	AT	After 2A	Amended 3.12.25	Completed
3.	Governor to volunteer for joint Chair of the Admissions committee.	All	a.s.a.p.		Completed
4.	CSI report feedback.	Chair/RT	3.12.25		Completed
5.	Governors' Visits Policy – governors to read over draft sent by email 21.10.25	All	3.12.25		Completed
6.	Menopause Policy to be drafted.	RT	3.12.25		Completed
7.	RT to request DM emails his Safeguarding report to all governors in due course this week.	RT / DM	a.s.a.p.		Completed
8.	RT to present paper to TL&S as an agenda item in November about a 2 week half term in October.	RT / GG	26.11.25		Completed
9.	RT to send out the holiday dates for 26/27.	RT	a.s.a.p.		Completed

Outstanding Actions 2024 - 2025

No.	Action	For	Date	Comments	Status
Meeting of 18th September 2024					
1.	TNS to review the EDI Policy in liaison with SN	TNS / SN	Nov mtg	c/f 28.11.24 / 9.7.25 / 22.10.25 / 3.12.25	Open
2.	MAT presentations for mid 2025	AT / RT	2025/tbc	Autumn term 25	Open
Meeting of 9th July 2025					
3.	Parent and staff consultation regarding change to the 6 th form uniform to be held.	RT / DJ	Prior 3.12.25 to	c/f 22.10.25	Completed

Signed: _____ Print Name: _____

Date: _____