



**Minutes of the Governing Board Meeting – Part A**  
**Held on 10<sup>th</sup> July 2024 at 5.30pm**  
**At The John Fisher School**

Mr A Theobald (AT)	Foundation Governor - Chair	Present	
Ms G Grabowski (GG)	Foundation Governor – Vice Chair	Present	
Mr D Fox (DF)	Foundation Governor	Present	
Mr N McEvilly (NM)	Foundation Governor	Present	
Dr A McGowan (AMG)	Foundation Governor	Present	
Father F Murphy (FFM)	Foundation Governor		Apologies
Dr T Newman Sanders (TNS)	Foundation Governor		Apologies
Ms M Ryan (MR)	Foundation Governor		Apologies
Mr A Tierney (ATi)	Foundation Governor	Present	
Mrs J Cole (JC)	Parent Governor	Present	
Mrs N Walsh (NW)	Parent Governor	Present	
Ms S Nasser (SN)	LA Governor	Present	
Mr T Richmond (TR)	Co-opted Governor	Present	
Mr R Teague (RT)	Headteacher and Ex-Officio	Present	

**Attendees (non-voting)**

Mrs J Addison (JA) - CEP Governance Clerk

	<b>Minutes</b>	<b>Action</b>
<b>0</b>	<p><b>Welcome and Opening</b></p> <p>The Chair opened the meeting with a prayer.</p> <p>The meeting would focus on the Headteacher's report which had been circulated.</p>	
<b>1</b>	<p><b>Apologies for Absence</b></p> <p>Apologies were received from: TNS, MR and FFM which were accepted.</p> <p>The meeting was confirmed to be quorate.</p>	
<b>2</b>	<p><b>Declaration of Interests</b></p> <p>No declarations of interest were raised in respect of any agenda item.</p>	
<b>3</b>	<p><b>Minutes from the Previous Meeting – 20<sup>th</sup> March 2024</b></p> <p><b>DECISION: Governors AGREED that the Part A minutes of the meeting held on 20<sup>th</sup> March 2024 were a true and accurate record of the meeting.</b></p> <p><b>DECISION: Governors AGREED that the Part B Confidential minutes of the meeting held on 20<sup>th</sup> March 2024 were a true and accurate record of the meeting.</b></p> <p><u>Update on Actions</u></p> <p>1 – JB had resent the minutes of the previous meeting. <b>Action closed.</b></p> <p>2a – DM resent the Safeguarding quiz link to governors. <b>Action closed.</b></p> <p>2b – Governors to complete Safeguarding CPD. <b>Action open.</b></p> <p>3a – AT had recirculated the updated governor link roles. <b>Action closed.</b></p>	



	<p>3b – Only one governor has replied, so AT will send out the information again. The Chair reminded governors that this must be completed, and roles allocated in September. <b>Action open.</b></p> <p>4 – No update on governor training records was provided. <b>Action open.</b></p> <p>Part B – The school had advertised for a substantive Headteacher and were delighted that RT had applied and been successfully appointed. <b>Action closed.</b></p> <p><u>Matters Arising</u></p> <p>There were no matters arising.</p>	
4	<p><b>Headteacher's Report</b></p> <p><i>The Chair noted that no reports from committees had been included in the papers for the meeting as the key points are covered in the Headteacher's report.</i></p> <p><b>AT:</b> Over the past two years the school has gained more stability with a substantive Headteacher and the successful and consistent implementation of the Behaviour Policy. Work will be done to continue to enhance the reputation of the school, especially in light of the demographic changes which have occurred.</p> <p>Two working parties have been looking closely at the position of the school and finances are now on target, but the academic achievements need to be raised to match those in sport, and to bring the arts, drama and music back to a similar level.</p> <p><i>The remainder of the item is reported in the Part B Confidential minutes.</i></p>	
5	<p><b>Any Other Business</b></p> <p>The dates for next year had been circulated and it is hoped that Jo Beeson will be able to clerk all of the meetings to ensure consistency.</p> <p>The Chair noted the amount of work which had been undertaken by a small number of governors which was greatly appreciated by the FGB and school.</p> <p>Governors also thanked RT for the impact he has had over the year.</p>	
6	<p><b>Confidential</b></p> <p>One item was reported in the Part B Confidential minutes.</p>	
7	<p><b>Closure of Meeting</b></p> <p>The meeting was closed at 19.10 by the Chair</p>	

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



## Action Points

### Outstanding Actions and Actions arising from 2023-24

No.	Action	For	Date	Comments	Status
<b>Meeting of 20<sup>th</sup> March 2024</b>					
1.	JB to resend the minutes from the previous meeting.	JB	a.s.a. p	JB resent by email 21.3.24	Completed
2A.	DM to resend the Safeguarding quiz link for governors (see 22.11.23 / action 4)	DM	a.s.a.p.	DM resent by email 21.3.24	Completed
2B.	Governors to use the link for safeguarding CPD	All govs	a.s.a.p.	To be logged on governor CPD record	Open
3A	AT to recirculate the updated link governor roles.	AT	a.s.a.p.	Sent by AT	Closed
3B	Governors to respond to him with the areas they wish to retain/take up.	All govs	a.s.a.p.	One response received	Open
4.	JB to contact Nadina Bedlow at CEP for the governor CPD records held there of any training completed with CEP.	JB	a.s.a.p.	Tbc	Open

No.	Action	For	Date	Comments	Status
<b>Meeting of the 22<sup>nd</sup> November 2023</b>					
1.	Safeguarding update for Governors (and inhouse google quiz to be completed	DM/GB	December	Training platform, link and details to be sent	c/f
2.	Send specific governor training to DF.	DM	ASAP		completed
3.	Approve the Admissions Policy.	Ad Com			Completed
4.	Review meeting dates for 2024 to allow committees time to return minutes prior to FGB meetings.	NB/ AT/RT			Completed

No.	Action	For	Date	Comments	Status
<b>Meeting of the 20<sup>th</sup> of September 2023</b>					
1.	TLS committee to review link governor categories and merge where appropriate	TLS	10.10.23	c-f see minutes 20.3.24	Open
2.	The names on the link governor list to be updated with the new/additional governor roles.	AT	22.11.23	c-f see minutes 20.3.24	Open
3.	Web filtering governor to be nominated	DM/AT	22.11.23	As above	Open
4.	Roles and responsibilities for web filtering and reporting to be established	DM	22.11.23		Open
9	Governors to use their JF - log ins to the National College to complete safeguarding management modules	All	ASAP	Add to governor training schedule once completed.	c/f
10	Safeguarding quiz link to be sent by DM	DM / JB	ASAP		c/f