



THE JOHN FISHER SCHOOL

Headteacher: Mr P E McCullagh BSc (Hons), PGCE, MA, NPQH

Peaks Hill
Purley
Surrey
CR8 3YP

9th May 2018

Dear Parents/Carers

General Data Protection Regulation (GDPR)

As a school we hold a lot of information (data) about our students which we have always treated with great care, in accordance with the requirements of the Data Protection Act. It is vitally important that this private, and sometimes sensitive information is only passed on when there is a legal requirement to do so, such as the School's Census or when it is required for the education of your son, such as entering him for public examinations.

You may be aware that the Data Protection Act will shortly be replaced by new Europe wide legislation called the General Data Protection Regulation. In practice, our processes and systems for handling personal data will change very little as we already treat it with great care. However, the new GDPR does require organisations, including schools, to clearly inform anyone whose data they hold what it is used for and who it is shared with. This new Regulation also requires us to provide this statement, referred to as a Privacy Notice, to our students in language that they can understand.

You will therefore find attached a Privacy Notice for your son to read. Please would you discuss this with him to ensure he understands how his personal data is used and protected. Should any questions arise regarding the contents, there are a number of sources of further information listed that can be accessed. You are also asked to **sign and return the accompanying acknowledgement that you and your son have received and read the Privacy Notice by Monday 14th May**. Your son can bring a signed copy of the reply slip to Mrs Maynard, Mrs Cody or Mrs Cooney or you can confirm via email.

Thank you for your support as we implement this new regulation.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'P. McCullagh'. The signature is written in a cursive style.

P E McCullagh
Headteacher

REPLY SLIP

I can confirm that I have received, read and discussed the Privacy Notice.

Student Name: Year Group:

Parent/Carer Signature:.....

Date:.....