



The John Fisher School

Careers Guidance Policy

Responsible: Governors' SLAW Committee

Next Review Date: November 2021

Nurturing young Catholic gentlemen
Aspiring for Academic, Cultural & Sporting Excellence

Introduction

This policy statement sets out The John Fisher School's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education offer. This complies with our legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Mr A. Sakabuth, Careers Lead.

Telephone: 020 8660 4555

Email: a.sakabuth@johnfisherschool.org

Opportunities for Access

A number of events, integrated into the school's careers programme, will offer providers an opportunity to come in the school to speak to students and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and Tutor Group opportunities	Assembly and Tutor Group opportunities Options Assembly	Assembly and Tutor Group opportunities Options Fair Parent Teacher Meeting
Year 9	Assembly and Tutor Group opportunities Speed Careers Event	Assembly and Tutor Group opportunities Parent Teacher Meeting	Assembly and Tutor Group opportunities Careers Fair
Year 10	Assembly and Tutor Group opportunities	Assembly and Tutor Group opportunities Parent Teacher Meeting Work Experience Week	Assembly and Tutor Group opportunities

Year 11	Assembly and Tutor Group opportunities Sixth Form Open Evening Colleges Evening	Assembly and Tutor Group opportunities Parent Teacher Meeting	Assembly and Tutor Group opportunities
Year 12	Assembly and Tutor Group opportunities Speed Careers Event Higher Education and Apprenticeship Event	Assembly and Tutor Group opportunities Parent Teacher Meeting	Assembly and Tutor Group opportunities
Year 13	Assembly and Tutor Group opportunities Parent Teacher Meeting Higher Education and Apprenticeship Event	Assembly and Tutor Group opportunities	Assembly and Tutor Group opportunities

Please speak to our Careers Lead to identify the most suitable opportunity for you.

The school's policies on safeguarding and visitors set out the school's approach to allowing providers into the school as visitors to talk to our students. These can be found on the school website.

In accordance with the GDPR and our policy on data protection no personal information about students will be shared.

Premises and Facilities

The school will make the sports hall, main hall, LRC and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a Director of Learning.

Providers are welcome to leave a copy of their prospectus or other relevant literature at Reception.