



The John Fisher School  
Peaks Hill  
Purley  
**APPLICATION FOR 16-19 BURSARY FUNDS 2022-2023**

Please read The John Fisher School 16-19 Bursary Fund Policy 2022-2023 before completing this form. please note it is the student who completes the form. Parents/Carers to co-sign the form with the student.

**Section One:**

<b>Applicant (Student) Details</b>			
Surname:		Forename:	
Date of Birth:		Age on 1 <sup>st</sup> September 2022:	
Address:			
Postcode:			

**Section Two:**

Level Required - Please tick (where eligible) which level of payment you are applying for:

<b>Level One – Identified vulnerable students eligible for £1,200.00 bursary</b>	
I am in care	
I am a Care leaver (I have been in care for at least 13 weeks after age of 14)	
I am in receipt of income support or Universal Credit in my own right	
I am a Disabled young person in receipt of Employment Support Allowance and am also in receipt of Disability Living Allowance or Personal Independence Payments.	

<b>Level Two – Identified students eligible for up to £800 discretionary bursary</b>	
I am in receipt of Free School Meals	
<b>and</b> My family's (where I live) total household income is less than £16,190.00 (including Benefits)	

<b>Level Three – Identified students eligible for a discretionary bursary for specific educational purposes. Normally £200.00 dependent on circumstances</b>	
My total household income is more than £16,190.00 but less than £31,400 (including Benefits) <b>or</b> My household income is greater than £31,400 but I have outlined the special circumstances that apply in Section 4	

**Section 3**

Please complete your family's gross per annum (year) income for each of the categories below. If the category does not apply write N/A or --- you will need to provide relevant evidence for each type of income your family has and a suggestion of type of evidence is detailed next to each category. Please enter the total of all income in the last row.

Total Household (Where I Live) Annual Income	Per Annum £	Types of eligible Evidence required
Total earnings from family paid employment		3 recent payslips from each earner
Total income from self-employment		Recent Accounts
Total value of any benefits in kind from employer (company car, fuel etc)		P11d
Working Tax Credit		Tax Credit statement
Income Support/jobseekers allowance		Benefit statement
Income from savings and investments		Bank statements
Employment and support allowance		Benefit statement
Personal Independence Payments		Benefit statement
Child Tax Credit		Tax Credit statement
Child Benefit		Bank statements
Child Maintenance		Bank statements
Housing Benefit/Council Tax Benefit		Benefit statement
Income from property		Bank statements
Investments, dividends and trust income		Bank statements
Pensions		Pension statement
Universal Credit		UC statement
<b>TOTAL</b>		

**Section 4**

Please add here any further information to support your application. If you are not eligible under the criteria above, please complete this section if you have other circumstances you would like us to take in to account.

**Section 5**

**Intended spending of the 16-19 Bursary Fund Level 2 or Level 3**

If your application for a 16-19 Bursary is successful, you are expected to spend your allocation on items which will **support your learning** in the Sixth Form. Please specify below what you would intend to purchase with your 16-19 Bursary allocation, with a brief explanation as to how it would support your learning. (The list below is not exhaustive, so you may specify alternative items in the “other” section)

Item	Cost	Reason
Textbooks		
Academic journal / magazine subscriptions		
Specialist equipment needed for a course		
Specialist clothing required for a course. Uniform (coats are not funded)		
Funding for school trips / visits		
The loan or purchase costs of a laptop or netbook or tablet computer		
Course-related computer software		
Travel required as part of your courses		
School meal provision (if not in receipt of Free school meals)		
Other... (specify)		
Other... (specify)		
Other... (specify)		
Other... (specify)		

**Section 6**

I/We are the adult(s) mainly responsible for the young person applying to the fund		
	Adult 1	Adult 2
Surname/Family Name		
First Name		
Relationship to applicant		

**Section 7**

Declaration		
<p>I/We declare that the information we have given in support of this application is true and accurate and complete to the best of my/our knowledge and belief.</p> <p>I/We understand that this information will <b>not</b> be shared with third party organisations.</p> <p>I/We understand that non-attendance or non-compliance with the School's code of conduct may result in loss of financial support.</p>		
Applicant Name:	Signature:	Date
Parent/Carer Name:	Signature:	Date
Parent/Carer Name:	Signature:	Date

## Section 8

Please ensure you have included **all** of the relevant **original** documents with your application – please tick all documents enclosed

Checklist	
Written confirmation of current or previous looked after status from the local authority. (Level 1 applications only)	
3 recent pay slips for each earner in the household	
3 recent bank statements for all bank accounts for parent/carer	
P11d	
Pension Income	
Other Income	
Enclosed evidence of benefits:	
Income support	
Tax credits	
Jobseekers Allowance	
Employment Support Allowance	
Disability Living Allowance	
Working Tax Credit	
Income Support/jobseekers allowance	
Income from savings and investments	
Employment and support allowance	
Personal Independence Payments	
Child Tax Credit	
Child Benefit	
Child Maintenance	
Housing Benefit/Council Tax Benefit	
Universal Credit	

**Please return this form along with supporting documentation to Reception in a sealed envelope marked for the attention of the Business Manager.**

Bursary Awards Panel Only			
Date Application Received		Supporting documentation provided, photocopied and returned	
Date Application Reviewed		Level of Bursary Agreed	
Authorised By	School Business Manager	Signature	
Authorised By	Assistant Headteacher	Signature	