



The John Fisher Association

CONSTITUTION

Approved at The Annual General Meeting on 18/10/1995.

1. NAME

The name of the Association shall be ***'The John Fisher Association'***.

2. OBJECT

The object of the Association is to advance the education of the pupils of the John Fisher School by providing and assisting in the provision of facilities for education at the school and as an ancillary thereto and in furtherance of this object the Association may:

- a) foster more extended relationships between staff and parents and others associated with the school;
- b) engage in activities that support the school and advance the education of the pupils attending it.

3. MEMBERSHIP

There shall be no subscription charge for membership.

All parents of children in the school and staff thereof are deemed members of the Association and, unless they express a desire in writing to withdraw, are entitled to attend and vote at all General Meetings.

Parents of former pupils and ex staff may, by written request, continue as members of the Association as friends of the school. Any such members shall receive notification of the Associations activities and in this respect may be required to pay a nominal annual subscription which will be reviewed and set each year at the first meeting of the Full Committee. Such members shall also be entitled to attend and vote at all General Meetings but may not stand for election to the Full Committee unless specifically nominated at the Annual General Meeting.

The Head teacher will be the Honorary President of the Association.

4. FULL COMMITTEE

The management and control of the Association shall be vested in a Full Committee which shall consist of:

Officers - the Chairperson, Honorary Secretary and Honorary Treasurer.

Parents - At least fifteen parents of pupils from the school.

Staff - Up to three staff from the school.

New members of the Full Committee shall be selected and nominated from the members of the Association. Such nominees to be approved by the officers of the Association. School staff members to be appointed by the school.

The Full Committee shall have the power to appoint sub committees and, also, anyone whose services are deemed valuable to that committee may be co-opted for a period of a year or just for a particular meeting of either the Full Committee or a sub committee. Anyone so co-opted shall not have the power to vote.

A representative of the Governors of the school may be invited to attend meetings of the Full Committee.

The three officers of the Committee shall be elected or re-appointed by the members of the Association at the Annual General Meeting. If it is not possible to appoint any of the officers at that time a member of the Association may be appointed by the Full Committee as an officer-elect for ratification at the next Annual General Meeting. Any such officer-elect shall hold the full powers and responsibilities of the office.

The Full Committee shall meet not less than once in each school term.

A member of the Full Committee shall forfeit his/her seat on the committee if, without reasonable cause, that member fails to attend all meetings within a one-year period.

5. FINANCE

The funds of the Association shall be applied solely for the development of its stated objective. The Hon. Treasurer shall keep an account of all income and expenditure and shall present a statement at the Annual General Meeting.

The financial year of the Association shall end on the 31' July.

Any funds of the Association deposited in a bank or elsewhere shall be in the name of the John Fisher Association and any cheques or orders on such a deposit are to be signed by two of the following;

Chairperson, Honorary Secretary, Honorary Treasurer and one other member of the Full Committee duly appointed by the Full Committee.

6. GENERAL MEETINGS

Annual

An Annual General Meeting shall be held every year by the Association at the same time and in conjunction with the Annual General Meeting of the Board of Governors of the School.

Extraordinary

An Extraordinary General Meeting may be called at any time by the Chairman, or by the Chairman at the request of the Headteacher, or at the written request of the Hon. Secretary or any 20 members of the Association acting together. In each case the object of such a meeting shall be stated in the notice convening the meeting and at least 14 days notice shall be given.

7. QUORUMS AND VOTING AT MEETINGS

Quorums

A quorum at a Full Committee meeting shall be not less than one third of the members of the Full Committee.

A quorum at any General Meeting shall consist of not less than two thirds of the members of the Association who are present at the time.

Voting

At all meetings voting shall be by a show of hands or such other means as the Chairperson shall decide. The Chairperson shall, if requested by a majority of those present, direct that voting shall be by ballot. Where there is no clear majority the Chairperson shall have a casting vote.

8. DISSOLUTION

A decision to dissolve the Association shall be approved at a General Meeting of the Association. Any assets remaining on dissolution of the Association after satisfying any outstanding debts and liabilities, shall not be distributed among the members of the Association but will be given to the school.

9. ALTERATIONS TO CONSTITUTION AND RULES

Alterations to the constitution and rules of the Association can only be made at a General Meeting by a majority of two thirds of the members present.